



PRE-TRAVEL CHECKLIST

DOMESTIC TRAVEL

	Immediately review your travel itinerary upon receipt
	Confirm the spelling of your name as it appears on your government issued ID Please note: Passengers first and middle names will be separated with a period on Sequel itineraries. Airlines often combine first and middle names into a single field on reservations and boarding passes.
	If applicable, review your TSA Pre-check number (Known Traveler Number), Global Entry Number, and airline frequent flyer numbers for accuracy
	Check into your flight online 24-hours before departure
	Arrive at the airport at least 2 hours early with all necessary and valid documentation and boarding passes (either electronic or printed)

INTERNATIONAL TRAVEL

	Immediately review your travel itinerary upon receipt
	Confirm the spelling of your name as it appears on your government issued passport. Please note: Passengers first and middle names will be separated with a period on Sequel itineraries. Airlines often combine first and middle names into a single field on reservations and boarding passes.
	Review and ensure your passport does not expire within 6-months of your departure from the United States
	Verify Visa and entry requirements with the CiBT Entry Guide
	If applicable, confirm your TSA Pre-check number (Known Traveler Number), Global Entry Number, and airline frequent flyer numbers have been entered accurately
	If your carrier allows check-in prior to your arrival at the airport, please do so 24-hours before departure and ensure your passport information has been entered accurately
	Arrive at the airport at least 3 hours early with your valid passport, vaccination records (if applicable), and boarding passes (mobile or printed)